Subcontractor Hurricane Preparation Plan & Job Site Responsibilities

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Hurricane Season: June 1 – November 30

To all GCG Subcontractors:

As hurricane season approaches, GCG is issuing this preparation guide outlining your responsibilities in the event of a tropical storm or hurricane threat. This document is part of our company-wide readiness protocol and is also available on our website under the **Subcontractor Tab**.

GENERAL GUIDANCE

All subcontractors are expected to monitor tropical weather developments and be ready to assist in securing the jobsite. GCG will issue formal notices as conditions evolve, but all subcontractors must be prepared to execute their responsibilities according to the following phased approach.

Preparedness Level 1 – 72 Hours Before Landfall

- Continue normal operations while monitoring all guidance from GCG.
- Begin general cleanup of your work areas.
- Identify and prepare plan to secure or remove materials, tools, and equipment.
- Evaluate material storage requirements with the GCG Superintendent.
- Ensure personnel is available and briefed for rapid response needs.
- Coordinate with GCG and your foreman for safe removal or securing of stocked roofing (if applicable).

Preparedness Level 2 – 48 Hours Before Projected Impact

- Continue working while monitoring conditions and guidance from GCG.
- Secure all materials, tools, equipment, and loose debris not in use for the next 24 hours.
- Actively participate in weatherproofing any partially complete work.
- Ensure your team is closing off openings as necessary to protect interior areas.
- Assist in removing or laying down temporary fencing and wind screens as directed.
- Continue monitoring GCG directives and stay in close contact with your site supervisor.

Preparedness Level 3 – 24 to 48 Hours Before Projected Impact

- Complete securing of all materials, ladders, equipment, and supplies.
- Band up, strap down, or remove all loose lumber, plywood, and similar materials.
- Brace any open framing or temporarily installed elements.
- Remove any site signage, scaffolding planks, and screening tied to your scope.
- Remove all personal belongings from the jobsite.
- Secure port-a-lets to dumpster or fixed structure if part of your contracted service.
- Cease all site activities upon directive from GCG.
- Do not return to the jobsite until notified by GCG that conditions are safe and site is cleared for access.

Post-Storm – Response & Recovery

- Do not return to the site until contacted by GCG with clearance to do so.
- Once cleared, assess and report any damage to your materials or work areas to GCG.
- Do not begin repairs, removals, or cleanup until directed by GCG.
- Do not reconnect or energize any equipment or systems until cleared by the GCG site team and confirmed OK.

Important Notes

- This document outlines minimum expectations. Subcontractors may be issued additional, site-specific directives based on project conditions.
- Failure to comply with storm preparation requirements may result in back charges or replacement by GCG crews to secure your scope.
- Communication, cooperation, and timely response are essential to ensuring site safety and protecting your work.

For questions or coordination needs, please contact your GCG Project Manager or Site Superintendent.

Stay safe and stay ready.
GCG Construction